# Financial statements of St. John Council for Ontario

December 31, 2020

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# **Independent Auditor's Report**

To the Members of St. John Council for Ontario

# **Opinion**

We have audited the financial statements of St. John Council for Ontario (the "Council"), which comprise the statement of financial position as at December 31, 2020, and the statements of operations, changes in net assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies (collectively referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Council as at December 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

# **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards ("Canadian GAAS"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Council in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

# Responsibilities of Management and those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.





# Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian GAAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to
  fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
  evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not
  detecting a material misstatement resulting from fraud is higher than for one resulting from error,
  as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override
  of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

# **Other Matter**

The financial statements of St. John Council for Ontario as at and for the year ended December 31, 2019 were audited by another auditor who expressed an unmodified opinion on those statements on April 23, 2020.

Chartered Professional Accountants Licensed Public Accountants

April 29, 2021

MNPLLA



# St. John Council for Ontario

# **Statement of operations**

Year ended December 31, 2020

	Notes	<b>2020</b> \$	2019 \$
Revenue			
Training programs		8,543,510	13,856,257
Product sales		1,253,613	1,656,151
Donations and fundraising	6	792,571	1,604,543
Government grants		465,498	603,606
Nevada and bingo		272,369	389,660
Rental and sundry		1,745,252	1,426,762
Other revenue	13	2,004,602	
		15,077,415	19,536,979
<b>Expenses</b> Service delivery and administration	5(b) and 11 (b)	16,411,597	19,093,783
(Deficiency) excess of revenue over expenses		(1 224 192)	442 106
before the following Investment income	3(c) and 9	(1,334,182)	443,196 2,208,572
Net gain (loss) on sale of capital assets	5(c) and 9	1,378,323 11,648	(2,495)
(Deficiency) excess of revenue over expenses		11,040	(2,493)
for the year		55,789	2,649,273

The accompanying notes are an integral part of the financial statements.

		Internally restricted	Endowment		2020
		(Note 8)	(Note 9)	Unrestricted	Total
	Notes	<b>\$</b>	<b>.</b>	\$	\$
		·	·	·	·
Net assets, beginning of year		5,320,548	18,427,091	14,996,532	38,744,171
(Deficiency) of revenue over expenses					
for the year		_	_	55,789	55,789
Investment income related to					
externally restricted endowments	9	_	_	_	_
Interfund transfers	8 and 9	107,307	(10,343)	(96,964)	_
Net assets, end of year		5,427,855	18,416,748	14,955,357	38,799,960
		Internally			
		restricted	Endowment		2019
		(Note 8)	(Note 9)	Unrestricted	Total
	Notes	\$	\$	\$	\$
Net assets, beginning of year		4,608,530	17,419,217	13,212,192	35,239,939
Excess of revenue over expenses					
for the year		_	_	2,649,273	2,649,273
Investment income related to					
externally restricted endowments	9	_	854,959	_	854,959
Interfund transfers	8 and 9	712,018	152,915	(864,933)	
Net assets, end of year		5,320,548	18,427,091	14,996,532	38,744,171

The accompanying notes are an integral part of the financial statements.

Notes   State   Stat			2020	2019
Current assets		Notes	\$	\$
Cash and cash equivalents       2,302,890       3,247,127         Accounts receivable       11(a)       1,240,976       877,125         Inventory       298,946       304,513         Prepaid expenses       121,670       175,437         3,964,482       4,604,202         Long-term       33,964,482       4,604,202         Investments       3(a) and 5(a)       32,616,829       31,430,321         Capital assets, net       4       4,524,253       4,942,908         37,141,082       36,373,229       41,105,564       40,977,431         Liabilities         Bank indebtedness       5       257,712       274,276         Accounts payable and accrued liabilities       11(a)       800,477       797,739         Deferred revenue       406,724       223,565         Long-term       406,724       223,565         1,464,913       1,295,580         Contingencies and commitments       7 and 10         Net assets         Internally restricted       8       5,427,855       5,320,548         Endowment       9       18,416,748       11,4925,327         1,496,532       38,799,960       38,744,171	Assets			
Accounts receivable         11(a)         1,240,976         877,125           Inventory         298,946         304,513           Prepaid expenses         121,670         175,437           3,964,482         4,604,202           Long-term         32,616,829         31,430,321           Capital assets, net         4         4,524,253         4,942,908           37,141,082         36,373,229         41,105,564         40,977,431           Liabilities           Current liabilities         5         257,712         274,276           Accounts payable and accrued liabilities         11(a)         800,477         797,739           Deferred revenue         406,724         223,565           1,464,913         1,295,580           Long-term         8         840,691         937,680           2,305,604         2,233,260           Contingencies and commitments         7 and 10         7 and 10           Net assets         8         5,427,855         5,320,548           Endowment         9         18,416,748         18,427,091           Unrestricted         8         5,427,855         5,320,548           10,496,532         38,799,960         38,744,171 </td <td>Current assets</td> <td></td> <td></td> <td></td>	Current assets			
Inventory   298,946   304,513   121,670   175,437   3,964,482   4,604,202   4,604,202   4,524,253   4,942,908   37,141,082   36,373,229   41,105,564   40,977,431   4,105,564   40,977,431   4,105,564   40,977,431   4,105,564   40,977,431   4,105,564   40,977,431   4,105,564   40,977,431   4,105,564   40,977,431   4,105,564   40,977,431   4,105,564   40,977,431   4,105,564   40,977,431   4,105,564   40,977,431   4,105,564   40,977,431   4,105,564   40,977,431   4,105,564   40,977,431   4,105,564   40,977,431   4,105,564   4,105,	Cash and cash equivalents		2,302,890	3,247,127
Prepaid expenses         121,670         175,437           Long-term         3,964,482         4,604,202           Investments         3(a) and 5(a)         32,616,829         31,430,321           Capital assets, net         4         4,524,253         4,942,908           37,141,082         36,373,229         41,105,564         40,977,431           Liabilities           Current liabilities         5         257,712         274,276           Accounts payable and accrued liabilities         11(a)         800,477         797,739           Deferred revenue         406,724         223,565           Long-term         1,464,913         1,295,580           Long-term         8         840,691         937,680           Contingencies and commitments         7 and 10         2,305,604         2,233,260           Net assets         8         5,427,855         5,320,548           Endowment         9         18,416,748         18,427,091           Unrestricted         8         5,427,855         14,996,532           38,799,960         38,744,171         38,799,960         38,744,171	Accounts receivable	11(a)	1,240,976	877,125
Investments       3,964,482       4,604,202         Investments       3(a) and 5(a)       32,616,829       31,430,321         Capital assets, net       4,524,253       4,942,908         37,141,082       36,373,229         41,105,564       40,977,431         Liabilities         Current liabilities       5       257,712       274,276         Accounts payable and accrued liabilities       11(a)       800,477       797,739         Deferred revenue       406,724       223,565         1,464,913       1,295,580         Long-term       8       840,691       937,680         Poeferred capital contributions       6       840,691       937,680         Contingencies and commitments       7 and 10       7 and 10         Net assets       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       8       5,427,855       14,996,532         14,995,335       14,996,532       38,744,171	Inventory		298,946	304,513
Long-term   Investments   3(a) and 5(a)   32,616,829   31,430,321   4,524,253   4,942,908   37,141,082   36,373,229   41,105,564   40,977,431	Prepaid expenses		121,670	175,437
Investments			3,964,482	4,604,202
Investments				
Capital assets, net       4       4,524,253       4,942,908         37,141,082       36,373,229         41,105,564       40,977,431         Liabilities         Current liabilities       5       257,712       274,276         Accounts payable and accrued liabilities       11(a)       800,477       797,739         Deferred revenue       406,724       223,565         1,464,913       1,295,580         Long-term       2,305,604       2,233,260         Contingencies and commitments       7 and 10         Net assets       Internally restricted       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171	Long-term			
State	Investments	3(a) and 5(a)	32,616,829	31,430,321
Liabilities         Current liabilities       5       257,712       274,276         Accounts payable and accrued liabilities       11(a)       800,477       797,739         Deferred revenue       406,724       223,565         Long-term       1,464,913       1,295,580         Long-term Deferred capital contributions       6       840,691       937,680         Contingencies and commitments       7 and 10         Net assets       Internally restricted       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171	Capital assets, net	4	4,524,253	4,942,908
Liabilities         Current liabilities       5       257,712       274,276         Accounts payable and accrued liabilities       11(a)       800,477       797,739         Deferred revenue       406,724       223,565         1,464,913       1,295,580         Long-term       6       840,691       937,680         2,305,604       2,233,260         Contingencies and commitments       7 and 10       7 and 10         Net assets       1       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171			37,141,082	36,373,229
Current liabilities       5       257,712       274,276         Accounts payable and accrued liabilities       11(a)       800,477       797,739         Deferred revenue       406,724       223,565         1,464,913       1,295,580         Long-term       6       840,691       937,680         2,305,604       2,233,260         Contingencies and commitments       7 and 10         Net assets       1         Internally restricted       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171			41,105,564	40,977,431
Current liabilities       5       257,712       274,276         Accounts payable and accrued liabilities       11(a)       800,477       797,739         Deferred revenue       406,724       223,565         Long-term       7       1,464,913       1,295,580         Contingencies and commitments       6       840,691       937,680         2,305,604       2,233,260         Net assets       7       3416,748       18,427,091         Unrestricted       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171				
Bank indebtedness       5       257,712       274,276         Accounts payable and accrued liabilities       11(a)       800,477       797,739         Deferred revenue       406,724       223,565         Long-term       7       2,305,604       937,680         Contingencies and commitments       7 and 10       2,305,604       2,233,260         Net assets       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171				
Accounts payable and accrued liabilities Deferred revenue  11(a) 800,477 797,739 406,724 223,565 1,464,913 1,295,580  Long-term Deferred capital contributions 6 840,691 937,680 2,305,604 2,233,260  Contingencies and commitments 7 and 10  Net assets Internally restricted 8 5,427,855 5,320,548 Endowment 9 18,416,748 18,427,091 Unrestricted 14,955,357 14,996,532 38,799,960 38,744,171				
Deferred revenue       406,724       223,565         1,464,913       1,295,580         Long-term       6       840,691       937,680         2,305,604       2,233,260         Net assets       Internally restricted       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171		5	The state of the s	
1,464,913   1,295,580	• •	11(a)	•	•
Long-term       B40,691       937,680         2,305,604       2,233,260         Contingencies and commitments       7 and 10         Net assets       Internally restricted       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171	Deferred revenue	_		
Deferred capital contributions       6       840,691       937,680         2,305,604       2,233,260         Contingencies and commitments       7 and 10         Net assets       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171			1,464,913	1,295,580
Deferred capital contributions       6       840,691       937,680         2,305,604       2,233,260         Contingencies and commitments       7 and 10         Net assets       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171				
2,305,604       2,233,260         Contingencies and commitments       7 and 10         Net assets       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171	Long-term			
Net assets       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171	Deferred capital contributions	6		
Net assets       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171			2,305,604	2,233,260
Net assets       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171				
Internally restricted       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171	Contingencies and commitments	7 and 10		
Internally restricted       8       5,427,855       5,320,548         Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171				
Endowment       9       18,416,748       18,427,091         Unrestricted       14,955,357       14,996,532         38,799,960       38,744,171				
Unrestricted <b>14,955,357</b> 14,996,532 <b>38,799,960</b> 38,744,171	•			
<b>38,799,960</b> 38,744,171		9		
	Unrestricted			
<b>41,105,564</b> 40,977,431				
			41,105,564	40,977,431

The accompanying notes are an integral part of the financial statements.

On behalf of St. John Council for Ontario

, Chair

, Treasurer

	2020	2019
	\$	\$_
Onevetine estivities		
Operating activities	FF 700	2 (40 272
(Deficiency) excess of revenue over expenses for the year Items not affecting cash	55,789	2,649,273
Amortization of capital assets	670,130	677,397
Net (gain) loss on sale of capital assets	(11,648)	2,495
Unrealized investment (income)	(579,876)	(1,151,160)
Amortization of deferred capital contributions	(79,916)	(194,980)
Amortization of deferred capital contributions	54,479	1,983,025
Changes in non-cash working capital	3 1, 17 3	1,303,023
Accounts receivable	(363,851)	147,454
Inventory	5,567	53,578
Prepaid expenses	53,767	(6,462)
Accounts payable and accrued liabilities	2,738	10,591
Deferred revenue	183,159	14,533
	(64,141)	2,202,719
		_
Investing activities		
Additions to capital assets	(252,074)	(601,868)
Proceeds on sale of capital assets	12,247	17,822
Reinvestment of net realized investment income	(798,447)	(1,057,412)
Withdrawals from investments, net	191,815	830,429
	(846,459)	(811,029)
Financing activities	(47.070)	450 407
(Refunds)/Contributions restricted for capital asset purchases	(17,073)	150,107
Change in bank indebtedness	(16,564)	(534,137)
	(33,637)	(384,030)
Net (decrease) increase in cash and cash equivalents	(944,237)	1,007,660
Cash and cash equivalents, beginning of year	3,247,127	2,239,467
Cash and cash equivalents, end of year	2,302,890	3,247,127
oubli and cubit equivalence, end of year	2,302,030	$J_1 L T I_1 L I$

The accompanying notes are an integral part of the financial statements.

# 1. Organization

St. John Council for Ontario is a provincial body of The Priory of Canada of the Most Venerable Order of the Hospital of St. John of Jerusalem ("St. John Priory of Canada"). St. John Council for Ontario was incorporated on October 24, 1989 by Letters Patent issued under the Corporations Act (Ontario).

St. John Council for Ontario provides first-aid and health-care training and public first-aid service through a number of branches and community services units throughout the province.

#### Income tax status

St. John Council for Ontario is classified as a registered charity (Reg. #108022237-RR0001) under Section 149.1 of the Income Tax Act (Canada) (the "Act"). Accordingly, it is exempt from taxation and will continue to be exempt as long as it continues to comply with certain requirements of the Act.

# 2. Summary of significant accounting policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

# Basis of presentation

These financial statements present the financial position and results of operations of St. John Council for Ontario, which include the assets, liabilities and results of operations of the Provincial Head Office and its branches, as follows:

Barrie-Simcoe-Muskoka Niagara Falls
Burlington Niagara Region
Cambridge Northeastern Ontario

Centre Wellington Peel-Dufferin
Durham Region Peterborough
Grey-Bruce-Huron Renfrew County
Guelph Southwestern Ontario
Halton Region St. Thomas-Elgin
Hamilton Stratford-Perth

Kawartha Thunder Bay & Northwestern Ontario

Kitchener-Waterloo Toronto

Leeds-Grenville-Lanark Woodstock-Brant Loyalist York Region

# 2. Summary of significant accounting policies (continued)

# Revenue recognition

St. John Council for Ontario follows the deferral method of accounting for contributions, which include government grants, bequests and other donations. Grants and bequests are recognized when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Other donations are recognized when received since pledges are not legally enforceable claims. Unrestricted contributions are recorded as revenue when received or receivable. Externally restricted contributions are deferred when initially received and recognized as revenue in the year in which the related expenses are incurred, except for endowment contributions, which are recorded as direct increases in net assets. Capital donations of land or capital grants for the purchase of land are recorded as capital contributions for non-depreciable assets in unrestricted net assets at the time the grant or donation is received.

Training fees are recognized when classes have been completed. Sales and service revenue are recognized when the services are rendered and the goods provided.

Investment income (loss), which consists of interest, dividends, income distributions from pooled funds and realized and unrealized gains and losses, is recorded in the statement of operations, except to the extent it is externally restricted, in which case it is added to (deducted from) endowment net assets or other restricted balances on the statement of financial position.

#### Cash and cash equivalents

Cash and cash equivalents consist of cash on deposit and short-term investments with a short maturity of approximately three months or less from the date of purchase, unless they are held for investment rather than liquidity purposes, in which case they are classified as investments.

#### Inventory

Inventory is stated at the lower of cost and net realizable value. Cost is based on the first-in, first-out method.

# Capital assets and licenses

Purchased capital assets are recorded at acquisition cost. Contributed capital assets are recorded at fair market value at the date of contribution. Amortization is provided on a straight-line basis over the estimated useful lives of the assets as follows:

Tangible	
Buildings	33-50 years
Vehicles	5-10 years
Equipment	3-10 years
Leasehold improvements	Term of the lease
Intangible	
Licensed software	7 years

# 2. Summary of significant accounting policies (continued)

#### Financial instruments

Financial assets and financial liabilities are initially recognized at fair value when St. John Council for Ontario becomes a party to the contractual provisions of the financial instrument. Subsequently, all financial instruments are measured at amortized cost, except for investments. St. John Council for Ontario has elected to use the fair value option to measure investments.

St. John Council for Ontario's financial instruments and their respective measurement base are as follows:

Asset/liability	Measurement
Cash	Amortized cost
Accounts receivable	Amortized cost
Bank indebtedness	Amortized cost
Accounts payable and accrued liabilities	Amortized cost
Investments	Fair value

Financial assets measured at amortized cost are assessed at each reporting date for indications of impairment. If such impairment exists, the asset is written down and the resulting impairment loss is recognized in the statement of operations.

#### Contributed materials and services

Because of the difficulty of determining their fair value, contributed materials and services are not recognized in the financial statements.

# Post-employment benefits

St. John Council for Ontario is part of a multi-employer defined benefit pension plan which is accounted for using defined contribution accounting. Defined contribution plan accounting is applied for a multi-employer defined benefit pension plan, whereby contributions are expensed on an accrual basis since Council of Ontario has insufficient information to apply defined benefit accounting.

# Foreign currency translation

Transactions denominated in foreign currencies are translated into Canadian dollars at exchange rates in effect on the date of the related transaction. Monetary assets and liabilities are translated into Canadian dollars at exchange rates as at the date of the statement of financial position. Exchange gains and losses are included in income, except to the extent that they relate to investments, in which case they are accounted for consistently with investment income.

# Government assistance

Government assistance is recorded in the financial statements when there is reasonable assurance that St. John Council for Ontario has complied with, and will continue to comply with, all conditions necessary to obtain the assistance.

Government assistance related to wages and rent subsidies are recorded in other revenue on the statement of operations.

# 2. Summary of significant accounting policies (continued)

#### Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. The principal estimates used in the preparation of these financial statements are amortization expense, amortization of deferred capital contributions and accrued liabilities. Actual results could differ from management's best estimates, as additional information becomes available in the future.

# 3. Investments

(a) Investments consist of the following:

	2020	2019
	\$	\$\$
Cash and cash equivalents	1,123,108	858,752
Short-term	1,362,845	1,226,561
Canadian fixed income	9,862,773	10,424,560
Canadian equities	9,388,299	9,108,571
United States equities	6,163,027	5,056,349
Other foreign equities	4,716,777	4,755,528
	32,616,829	31,430,321

Investments in pooled funds have been allocated among the asset classes based on the underlying investments in the pooled funds.

- (b) As at December 31, 2020, Canadian fixed income investments held outside pooled funds of \$2,045,583 (\$2,016,544 in 2019) have a weighted average term to maturity of three years (four years in 2019) and a weighted average return of 2.7% (2.9% in 2019).
- (c) Investment income recorded in the statement of operations is calculated as follows:

	2020	2019
	\$	\$_
		_
Investment income		
Dividends and interest	845,238	1,063,199
Capital gains – realized	101,949	487,273
Capital gains – unrealized	579,876	1,674,177
Total investment income	1,527,063	3,224,649
Less management fees	(148,740)	(161,118)
Net investment income	1,378,323	3,063,531
Investment (income) on investments held		
for Endowment net assets not available		
for spending (Note 9)	_	(854,959)
Net investment income	1,378,323	2,208,572

# 4. Capital assets

(a) Capital assets consist of the following:

		Accumulated amortization	2020 Net book value \$	2019 Net book value \$
Tangible				
Tangible	020.026		020.026	020.026
Land	930,026	_	930,026	930,026
Buildings	5,432,355	3,244,767	2,187,588	2,301,312
Vehicles	2,665,673	2,290,948	374,725	492,639
Equipment	2,895,188	2,480,049	415,139	422,881
Leasehold improvements	1,834,775	1,486,533	348,242	419,677
Intangible .			·	
Licensed software	1,050,763	782,230	268,533	376,373
	14,808,780	10,284,527	4,524,253	4,942,908

(b) The land and buildings are recorded at historical cost, which does not reflect current market value.

#### 5. Bank indebtedness

(a) St. John Council for Ontario maintains (i) an unsecured operating line of credit of \$1,000,000, that is charged interest at the bank's prime rate, which is 2.45% at December 31, 2020; (ii) a demand credit facility not to exceed \$1,000,000 for the purchase and renovation of facilities with interest charged at the bank's prime rate plus 0.25%, which is 2.7% at December 31, 2020; (iii) a demand non-revolving credit facility of \$200,000 for leasehold improvements with interest charged at the bank prime rate plus 0.25%, which is 2.7% at December 31, 2020; and (iv) a demand non-revolving credit facility of \$600,000 for the purchase of software with interest charged at the bank prime rate plus 0.25%, which is 2.7% at December 31, 2020. Investments with a fair value of approximately \$2,000,000 are pledged for security for the demand credit facility and the demand non-revolving credit facilities.

As at December 31, 2020, there were drawings of \$71,470 (\$nil in 2019) on the operating line of credit, \$159,726 (\$169,181 in 2019) on the facility for the purchase and renovation of facilities and \$26,516 (\$105,095 in 2019) on the demand non-revolving credit facility for the purchase of software.

(b) Interest of \$15,244 (\$32,216 in 2019) is included in expenses reported in the statement of operations.

#### 6. **Deferred capital contributions**

Deferred capital contributions represent the unamortized amount of donations received for the purchase of capital assets. The amortization of contributions is recorded as revenue in the statement of operations.

	2020 \$	2019 \$
Balance, beginning of year Amortization of deferred capital contributions	937,680	982,553
included in donations and fundraising revenue Contributions/Refunds restricted for capital asset purchases	(79,916) (17,073)	(194,980) 150,107
balance, end of year	840,691	937,680

#### 7. **Contingencies and commitments**

- (a) St. John Council for Ontario is named as a defendant in legal actions that management is contesting. Management believes any potential judgment or settlement would be covered by insurance.
- (b) St. John Council for Ontario leases certain premises and equipment under operating leases. The aggregate minimum annual commitments under operating leases in future years are as follows:

	\$_
2021	981,311
2022	833,550
2023	824,282
2024	734,342
2025	531,053
Thereafter	1,057,324
	4,961,862

In addition to minimum rentals, leases for certain premises require the payment of various operating costs.

#### 8. **Internally restricted net assets**

Internally restricted net assets consist of the following funds that have been designated as restricted by St. John Council for Ontario for various purposes and which may be used as directed by the Board of Directors (the "Board") of St. John Council for Ontario:

	2020 <b>*</b> \$	7 2019 \$
Provincial Head Office	5,427,855	5,320,548
	5,427,855	5,320,548

Each year, the Board determines what amount, if any, should be transferred to/from internally restricted net assets. In 2020, a net amount of \$107,307 was transferred to internally restricted net assets from unrestricted (\$712,018 from in 2019).

#### 9. **Endowment net assets**

Endowment net assets comprise the resources that are required by the donor or the Board to be maintained by St. John Council for Ontario on a permanent basis. The Board has a policy to transfer certain donations to endowment net assets when there is no current intention of making the original donation available for spending.

Endowment net assets consist of the following:

	2020 \$	2019 \$
Externally restricted Internally restricted	16,375,411 2,041,337	16,425,333 2,001,758
	18,416,748	18,427,091

St. John Council for Ontario has a policy with the objective of protecting the purchasing power of the endowments by requiring the reinvestment of income which has not been made available for spending. The policy is based on an anticipated long-term real rate of return on investments of 4.5%. In any particular year, should net investment income be insufficient to fund the amount to be made available for spending or the investment return is negative, the amount is funded by a transfer from endowment net assets.

In 2020, investment income of \$nil (\$854,959 in 2019) was incurred on externally restricted endowments, and \$735,658 (\$697,185 in 2019) was made available for spending in accordance with the Board policy and recorded as investment income in the statement of operations. Of the amount available for spending, \$735,658 (\$697,185 in 2019) was spent during the year. All unspent amounts are transferred from unrestricted to externally restricted endowment net assets. Each year, the Board determines what amount, if any, should be transferred to internally restricted endowment net assets. In 2020, an amount of \$85,606 relating to investment income (\$189,975 in 2019) on internally restricted endowments was transferred from unrestricted to internally restricted endowment net assets. An amount of \$46,027 (\$45,841 in 2019) in connection with these internally restricted endowments was made available for spending and transferred from internally restricted endowment net assets to unrestricted.

Each year, the Board determines what amount, if any, should be transferred from/to endowment net assets. In 2020, an amount of \$10,343 was transferred from endowment net assets to unrestricted (\$152,915 to endowment net assets from unrestricted in 2019).

# 10. Pension costs and obligations

St. John Priory of Canada administers a contributory defined benefit pension plan, the St. John Priory of Canada Properties Pension Plan (the "Benefit Plan"), on behalf of the provincial and territorial councils. The Plan covers employees of St. John Priory of Canada and the councils across Canada. Current service contributions to the Defined Benefit Plan ceased December 31, 2014, when all current members joined the Defined Contribution Plan (the "Contribution Plan").

The Benefit Plan provides pensions based on length of service and final average earnings. The annual funding requirements are determined in consultation with the actuaries to provide long-term stability to the Benefit Plan. The latest actuarial valuation of the Benefit Plan was performed as at January 1, 2020. Based on this valuation, an extrapolation of the assets and accrued pension benefits obligations was performed for accounting purposes to December 31, 2019 and as at that date, the Benefit Plan's net assets available for benefits of \$20,730,000 with pension obligations of \$16,236,800 results in a surplus of \$4,493,200.

# 10. Pension costs and obligations (continued)

Employer contributions made to the Benefit Plan and Contribution Plan during the year by St. John Council for Ontario are reflected in the statement of operations and amounted to \$nil and \$244,402 respectively (\$nil and \$261,340 in 2019).

On April 13, 2020, St. John Priory of Canada and the Provincial and Territorial Councils of St. John Ambulance, including St. John Council for Ontario, signed a Memorandum of Understanding ("MOA") with the Sponsors Committee and Board of Trustees of the Colleges of Applied Arts and Technology ("CAAT") Pension Plan, a defined benefit plan. The MOA was subsequently amended on December 14, 2020. The amended MOA sets out the agreement among the parties for the participation by St. John Priory of Canada and the Provincial and Territorial Councils of St. John Ambulance, including St. John Council for Ontario in the CAAT Pension Plan, and for the transfer of defined benefit assets and liabilities from the Plan to the CAAT Pension Plan, pending approval by the members of the DB Plan and the Financial Services Regulatory Authority of Ontario.

Subsequent to December 31, 2020, on April 1, 2021 the members of the DB Plan approved the transfer. Effective on this date, all participating St. John Council for Ontario employees will join the CAAT Pension Plan. Finalization of the transfer is still pending approval by the Financial Services Regulatory Authority of Ontario.

# 11. Related party transactions

- (a) As at December 31, 2020, there is an amount payable to St. John Priory of Canada of \$13,540 (\$7,915 in 2019) included in account payable and accrued liabilities and an amount receivable from St. John Priory of Canada of \$154,056 (\$7,300 in 2019) included in accounts receivable.
- (b) During the year, St. John Council for Ontario expensed the following charges from St. John Priory of Canada: \$1,136,580 (\$1,007,104 in 2019) in assessments. St. John Council for Ontario was licensed to use software developed by St. John Priory of Canada, for which, St. John Council for Ontario paid St. John Priory of Canada \$59,303 (\$179,436 in 2019).

# 12. Financial instruments

St. John Council for Ontario is exposed to various financial risks through transactions in financial instruments.

#### Foreign currency risk

St. John Council for Ontario is exposed to foreign currency risk with respect to its investments denominated in foreign currencies, including the underlying securities of its investment in pooled funds denominated in foreign currencies, because of fluctuations in the relative value of foreign currencies.

#### Credit risk

St. John Council for Ontario is exposed to credit risk with respect to its accounts receivable and its short-term and fixed income securities, including the underlying securities of its investment in pooled fund.

# 12. Financial instruments (continued)

#### Interest rate risk

St. John Council for Ontario is exposed to interest rate risk with respect to its investments in fixed income securities and a pooled fund which holds fixed income securities, the values of which will fluctuate with changes in market interest rates. In addition, St. John Council for Ontario is exposed to interest rate risk with respect to its operating line of credit since the interest rate is linked to the bank's prime rate which changes from time to time.

#### Other price risk

St. John Council for Ontario is exposed to other price risk through changes in market prices (other than changes arising from interest rate or currency risks) in connection with its investments in equity securities and pooled funds.

# 13. Government assistance

Government assistance - wage subsidy

The wage subsidy relates to the Canadian Emergency Wage Subsidy (CEWS) that is available to corporations that experienced a reduction in revenue. This amount does not have to be repaid and has been taken into earnings as other revenue for the periods covering March 16, 2020 to December 31, 2020, receiving a total amount of \$1,746,216 from the program.

Government assistance - rent subsidy

The rent subsidy relates to the Canadian Emergency Rent Subsidy (CERS) that is available to corporations that experienced a reduction in revenue. This amount does not have to be repaid and has been taken into earnings as other revenue for the periods covering September 27, 2020 to December 31, 2020, receiving a total amount of \$76,229 from the program.

Government assistance - Gain on rent waiver

The gain on rent waiver relates to the Canadian Emergency Commercial Rent Assistance (CECRA) rent subsidy program that is available to corporations that experience financial hardship due to the pandemic. The landlord has qualified for the subsidy and has provided a rent reduction to St. John Council for Ontario for a portion of monthly rent payments. This amount does not have to be repaid and has been recorded as other revenue in the statement of operations.

In the current year, the Company received rent reductions for the months of April to September 2020 totaling \$182,157.

#### 14. COVID-19

On March 11 2020, the World Health Organization characterized the outbreak of a strain of the novel coronavirus ("COVID-19") as a pandemic which has resulted in a series of public health and emergency measures that have been put in place to combat the spread of the virus. The duration and impact of COVID-19 is unknown at this time and it is not possible to reliably estimate the impact that the length and severity of these developments will have on the financial results and condition of St. John Council for Ontario in future periods.